



PLAY ASSISTANT

JOB DESCRIPTION

Job Outline

To assist in the provision of a safe, stimulating and enriching environment for children at lunchtime in one of the four phases of the school, under the direction of a Play Leader.

Duties

- Deliver daily activities to encourage the children's all round development and enjoyment.
- To model positive interaction with pupils through play and creative activities.
- To liaise with teachers and other staff at the school and in particular the Play Leader for your phase.
- To work as part of a team of Play Assistants, ensuring that appropriate guidelines and school procedures are strictly adhered to.
- To liaise with the Play Leader for your phase on a regular basis to discuss any issues relating to the running of the lunch break.
- To help organise and maintain appropriate resources.
- Responsible for the health and safety of children, including safeguarding issues which are brought to your attention during lunchtime and recording of any accidents that might occur during the lunch break.
- Liaison and co-operation with the Dining Room Manager and his/her team who are responsible for the period when the children are in the dining room.
- The post holder is expected to accept any reasonable alterations that may from time to time be necessary.
- The role may require moving/carrying items of equipment and play resources.

Equality

Be aware of and support differences and ensure that pupils have equality of access to opportunities to play, learn and develop.

Health and Safety

Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection; and report all concerns to an appropriate person.

Contacts

Play Assistants, Play Leaders, Dining Room Manager and Assistants, catering staff, teachers, Assistant Headteachers, Head of School, Executive Headteacher, administrative staff, Caretaker, parents/carers, children.